



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	RAMANANDA COLLEGE
Name of the head of the Institution	Dr. Swapna Ghorai
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03244252059
Mobile no.	9434509415
Registered Email	principalramananda@gmail.com
Alternate Email	principal@ramanandacollege.org
Address	Ramananda College P.O. & P.S. - Bishnupur Dist - Bankura.
City/Town	Bishnupur
State/UT	West Bengal
Pincode	722122

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Dr. Narendra Ranjan Malas																						
Phone no/Alternate Phone no.			03244252059																						
Mobile no.			9434144468																						
Registered Email			iqacramananda@gmail.com																						
Alternate Email			nrmalas@rediffmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			https://drive.google.com/file/d/1Ee_4tXmLKFI2sXen3SPE8ST879_EM9mg/view																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.ramanandacollege.org/images/uploads/Academic%20Calendar%202018-2019.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>83.15</td> <td>2007</td> <td>10-Feb-2007</td> <td>09-Feb-2012</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.75</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	83.15	2007	10-Feb-2007	09-Feb-2012	2	B	2.75	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B++	83.15	2007	10-Feb-2007	09-Feb-2012																				
2	B	2.75	2015	01-May-2015	30-Apr-2020																				
6. Date of Establishment of IQAC			03-Mar-2007																						
7. Internal Quality Assurance System																									
<div> Quality initiatives by IQAC during the year for promoting quality culture </div>																									

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Environmental Audit has been conducted to make the campus eco-friendly	05-Apr-2019 1	200
Inter-Institutional Workshop on a Parameter for Various Academic and Administrative Measures for Third Cycle NAAC Assessment	17-Jan-2019 1	95
Institutional Research Seminar on Organized Research	26-Feb-2019 1	45
Researchers' Meet	14-Mar-2019 1	40
Workshop on Third Cycle NAAC Assessment	24-Apr-2019 1	88
Training for website updating	18-Apr-2019 1	8

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	FDP (Salary of Substitute Teachers)	UGC	2018 1	953510
Institution	Our college has been selected as a Nodal college in the district for Celebration of 125th Chicago Speech By Swami Vivekananda	Higher Education Department (Govt. of West Bengal)	2018 1	200000
Institution	Biodiversity Management	West Bengal Biodiversity Board	2018 1	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

9

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>• During the current year IQAC has functioned as a nodal agency, coordinating and facilitating all academic, cocurricular and extracurricular activities, encouraging departments, various cells and committees, library, office and support staff to set performance benchmarks and make all out and timely attempt to attain those benchmarks. • The IQAC of the college guided the TeachingLearning process by helping departments in chalking out Departmental Plan of Action at the beginning of Academic Year and extending all cooperation to them in implementing those plans. Departments were encouraged to set academic benchmarks and were provided with suggestions about how to attain them. Besides, IQAC encouraged students to participate in cocurricular and extracurricular activities to fulfil the objective of imparting holistic education. • Promotion of research by faculty and students facilitated by the Research Cell under the aegis of the IQAC. The college IQAC encouraged faculty members to get involved in research pursuits. Faculty members have been encouraged to avail various Faculty Development Programmes of the State as well as the UGC. The IQAC also encouraged the faculty members to obtain approval of Minor and Major Research Projects by the UGC and offered assistance in their timely completion and submission. Organization of Seminars and Special Lectures by the Departments has been encouraged and supported by the IQAC. The faculty members were encouraged to write research papers and undertake such other ventures which will be of value, particularly for those who want to avail of Career Advancement Scheme. Organized workshops/seminars and conferences for faculty members and nonteaching staff. • The IQAC did contribute to the enhancement of students' welfare and related support services. Regular monitoring of the classes, continuous internal evaluation and timely publication of results have been ensured by IQAC. Students' welfare schemes like financial support for the needy students, canteen and recreational facilities have all been overseen by IQAC. Advice on future career and job options for the students through the CAC was also offered. Conducting faculty evaluation and campus evaluation by outgoing students enabled the IQAC to receive valuable feedback from students regarding their demands and satisfaction level which, in turn, was useful for undertaking corrective measures. The IQAC also arranged ParentTeacher Meeting to strengthen students' academic progression. • Environmental consciousness promoted through the adoption of Green Calendar observance of No Fuel Day. With support and encouragement from the IQAC, the activities of the Eco Club have widened.</p>	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	

Plan of Action	Achievements/Outcomes
IQAC will organize workshop on 3rd Cycle NAAC Visit.	IQAC has organized regular meetings with the stakeholders for their orientation about 3rd Cycle NAAC Visit and two workshops with external experts on 3rd Cycle NAAC Visit have been conducted by IQAC.
To conduct regular ICT based classes, departments will make optimum use of their ICT resources for that. Construction of more Smart rooms will be completed	ICT based classes have been made compulsory for each department. All academic departments are equipped with technologies such as projectors, laptops, etc. for this purpose.
Initiative will be taken to conduct Environmental Audit.	Environmental Audit has been conducted by Tropical Institute of Earth and Environmental Research (TIEER).The recommendations are followed
Two browsing centres will be set up in the college - i) In the library - 4 desktop computers with internet facilities. ii) In the Teachers' lounge - 2 computers with internet facilities.	Two browsing centres have been set up in the college - i) In the library - 4 desktop computers with internet facilities. ii) In the Teachers' Lounge - 2 computers with internet facilities.
The new format of mentoring will be introduced and mentoring will be compulsory for all Hons./PG students.	New format of Mentoring has been introduced.
The college museum will be renovated.	For renovation of college Museum Rs.20000/- has been initially granted from the college fund.
Installation of solar panels as alternative source of energy.	Proposal has been submitted.
Renovation of toilet blocks and college canteen.	Renovation work of toilet blocks for students' hostel and teaching staff have been started.
To construct theoretical class rooms for various departments.	The process of construction of four new class rooms is going on with the help of RUSA Fund and College Fund.
In addition to Students' Feedback, Teachers' feedback, Parents' feedback, alumni feedback will be collected and analysed for appropriate action.	Teachers' feedback, Parents' feedback, alumni feedback have been collected and analysed for appropriate action
Principal and IQAC members will take initiative to meet the members of the Alumni association and will request them to be more involved in the development of the college	There was a meeting of the IQAC with the members of the Alumni Association on 09.02.2019 and they have assured to be more involved in the development of the college.
The college website will be redesigned and updated regularly.	The college website has been redesigned with more space during the year.
Regular Parent-Teacher meeting will be conducted.	ParentTeacher Association has been formed earlier and ParentTeacher meetings have been conducted. We have also obtained feedback from parents
To promote research culture among	The Research Cell of the college very

faculty members and students, Research cell will organize workshop and proposal will be submitted to the Governing Body for granting around Rs.1 Lakh from the college fund for promotion of research works by the faculty members as well as the students of the college	actively took initiative to promote research culture among the faculty members .The cell has organized two seminars for this purpose. Following the proposal of IQAC and Research Cell, institutional grants of Rs.1 lakh has been sanctioned to faculty members for research projects which involve students of various departments. Apart from that six departments undertook Field Works/Survey involving faculty as well as students.				
Health check-up camps will be organized.	Students'Welfare Committee and NSS organized Thalassemia Test Camp on 20.03.2019 in the college campus. During NSS Annual Programme health check-up camp was organized for the villagers.				
Career oriented/Add on courses will be started from this academic session	Three Career oriented/Add on courses such as Knitting & Cutting, Modern Handicrafts and Computer Training have been started from 2018-19 academic session.				
Career Advancement Centre (CAC) will conduct training camps/workshops of students for various jobs. The Centre will also organize Coaching Classes.	4 such career awareness /counselling and 1 training programme for various jobs have been organized by the Career Advancement Centre (CAC).				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> </thead> <tbody> <tr> <td>Governing Body</td><td>05-Jul-2019</td></tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	05-Jul-2019
Name of Statutory Body	Meeting Date				
Governing Body	05-Jul-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	04-May-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The Office and Library of the College maintain the database of the students				

to be used for academics and related activities. Moreover the database of the teaching and nonteaching staff has also been maintained by the office for academic, administrative and financial purposes. All admissions are online. Application Forms for admission are uploaded on the website. Data required by the University is sent online based on the information drawn from the Application Forms for admission. Student information is available on the website. All relevant information regarding the college, notices and announcements are uploaded on the website. Marks obtained by students at all Internal Assessment examinations are uploaded into the University Portal by the teachers. All Fees are paid through online banking. Likewise fees for University Examinations and Add on courses are also remitted online. SMS through notification gateway is sent to parents regarding low attendance and academic performance etc. Information about Parent Teacher meetings is disseminated through college website, social network. Staff informed through SMS, Whats App group. Staff salary notification and generation of salary slips is done online. Finance Accounting MIS transaction with bank is conducted online. Ledger records are maintained electronically using CAMS. Management through IQAC collects analysed feedbacks from all stakeholders including students, teachers, parents, alumni and uses these reports for the improvement of the college. Besides conducting regular meetings with teaching, nonteaching staff members and students, parent - teachers meetings also provide vital information to the management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution provides Honours & Programme courses in a total of 20 subjects and Post Graduate courses in 5 subjects. Formulation of curricula and publication of syllabi for these courses is under the purview of Bankura University. In consultation with eminent educationists the University formulates a new course curriculum as per the latest UGC guidelines. The

syllabus of the Choice Based Credit System under the Bankura University is prepared keeping the above criteria in view. The syllabi for different Honours & Programme courses have following sections: 1) Core Course; 2) AECC-Ability Enhancement Compulsory Course; 3) SEC- Skill Enhancement Course; 4) GE- Generic Elective; 5) DSE- Discipline Specific Elective. A student has to study at least one Modern Indian Language course and Environmental studies for one semester. All students of Humanities and Social sciences need to study English language. Regular workshops involving representatives of different subjects from various colleges under the Bankura University were held in the university campus for preparation of syllabi. The University formulated the syllabi with valuable inputs from all the participants. The new curriculum has been implemented since the academic session 2017-2018. Many teachers of our institution play important decisive roles in the formulation and implementation of the syllabi in their capacities as members of the undergraduate board of studies in different subjects of Humanities, Social Sciences and Sciences. A notable mention is the inclusion of the literary works of "Charan Kabi Baidyanath" - a poet of local origin in the syllabus of Bengali Honours. Such inclusions interest the students about the history of their own area and help to preserve the culture of the land through academic practises. Although the University takes all the decisions regarding formulation of syllabi, the institution plays a pivotal role in the proper implementation of the same. The success of any institution is reflected in the achievements of its students and that is only possible through effective design and disbursement of curricula by the faculty. Our College prepares a 'Master Routine' including all the possible combinations of subjects taught in any given semester. The syllabus of each paper is divided into different modules for effective teaching and learning. Every department of the college is provided with ICT and internet facilities for students and faculty for constant upgradation of knowledge. The individual Departments document student participation in seminars, outreach programmes, projects etc. Records of admission, student-teacher ratio, examinations etc. are maintained by the central office of the college. The College functions in accordance with the University following all regulations and guidelines provided. For this purpose an academic calendar mentioning holidays, teaching days, admission time-line, seminar/workshop slots, etc. in a semester is prepared at the beginning of the session and it is followed strictly except for unavoidable circumstances. The framework of this calendar has provisions for tentative schedules for internal and end -semester examinations and study leaves provided to students for the same. For effective implementation of curriculum mentoring, field works/survey and remedial coaching classes, etc. are conducted on a regular basis.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Training (Preliminary and advanced)	0	12/04/2019	0.5	Focus of the course is on development of basic skills in Basic Computers handling enabling students with functional computer	Functional Computer Literacy and handling of basic software

Knitting Cutting (Preliminary and Advanced)	0	12/04/2019	0.5	literacy. Focus of the course is on development of basic skills in Knitting and cutting for allowing self employment of students.	Development of basic skills in knitting and cutting
Modern Handicrafts (Preliminary and advanced)	0	12/04/2019	0.5	Focus of the course is on development of basic skills in Modern Handicrafts for allowing selfemployment of students.	Development of basic skills in Modern Handicrafts.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Music Honours course	17/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Music Honours course	17/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	45	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Training Certificate Course in collaboration with Mallabhum Yoga Centre	15/02/2019	144
Compulsory Human Rights and Value Education Courses for PG Students	16/07/2018	59
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	33
MA	Bengali	34
BA	Geography	25
BA	History	58
MSc	Botany	14
BSc	Botany	15
BSc	Physiology	62
BSc	Nutrition	13
BSc	Environmental Science	600
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from all the different stakeholders is essential for the proper evaluation and uplift of any organization. For the purpose feedback forms are generated putting emphasis on the different serviceoriented areas of interest for different stakeholders. Apart from students' feedback, this year feedback from teachers, parents and alumni have been collected and analyzed. Analysis of parent's feedback forms reveal that 41percent parents are satisfied with the administrative services provided by the college whereas the scores stand at 59percent for 'Teaching Learning'. Regarding other infrastructure and facilities provided by the college the average score from parent feedback analysis was 86percent for 'Library', 81percent for Hostel facilities, 82percent 'Extracurricular activities', 79percent for 'Counselling Guidance' and 73percent for Internet facilities. Teachers' Feedback has been collected and analyzed through online mode. According to the teachers feedback analysis the average score obtained from respondents were 72.58percent for 'Governance and Management', 78percent for 'Library", 72.63percent for 'Infrastructure' and 73.58percent for 'Academic Affairs'. This year IQAC has taken initiative to collect and analyze Alumni Feedback. Primarily three areas have been chosen with several questions from each area: present teachinglearning infrastructure, how were the exstudents benefitted from this institution and how they feel now about their alma mater. 88percent response was for present teachinglearning infrastructure:more than 92percent exstudents feel that they benefitted from this institution and more than 96percent exstudents express their deep bond with their alma mater. For students' feedback a questionnaire has been designed covering all the segments of the college into five broad categories like, Teaching and learning, Administrative office, Library, Extracurricular</p>

activities and overall matters to collect the Students' feedback on the above mentioned fields of their respective Departments as well as College. This was supplied to individual outgoing third year (Honours) students to have their views as well as experience during the period of their study in this Institution. A criterion is set to evaluate their response. Score below 60percent is taken as lower boundary for which proper actions are to be taken and score above 80percent is considered as satisfactory level. In between 60percent to 80percent is treated as desirable level. In the area of ExtraCurricular Activities, the average score is 40percent which indicates the overall poor performance of the Students in this field. In the field of teaching learning system, the average score is 83percent which is very close to the norm of satisfactory level. It may be improved by employing constant monitoring on Students' attendance. In case of College Administration and Office, the average score is 74percent which is at desirable level. To have better results initiative is to be taken to provide the sufficient basic requirements like, facilities for drinking water, cheap canteen, and Hostel arrangements at lower cost and hassle free official support. Students' assessment regarding library is satisfactory. Average score at this criterion is 87percent. More student friendly atmosphere in library is to be maintained. Students' attitude on overall matters of the College is satisfactory. See <http://www.ramanandacollege.org/feedback.php>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Physiology, Nutrition	1884	5429	507
BA	Bengali, English, Sanskrit, History, Political Science, Philosophy, Economics, Geography, Education, Music, Physical Education	4428	8088	2074
BCom	Commerce	870	114	66
MA	Bengali, English, Sanskrit	120	0	55
MSC	Botany, Mathematics	86	0	61

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2647	116	65	0	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
94	69	220	11	8	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a true fulfilment of students' educational guidance by the faculty members of the college. The mentors act as sounding boards for their students and provide practical feedback. The catchment area of Ramananda College is rural based and many of them come from very poor families, even they are in some cases first generation learners. They require a ready modulation in excess with their academic guidance. So every student is brought into mentoring system. More emphasis is given to the students with any Honours subject and each student is assigned to the academic guidance of a particular teacher of his/her department. The mentors share ideas, communicate knowledge to boost up confidence to the students. For programme students mentoring is done in group on a prescheduled day. Mentoring of Programme students are also done on the day of Induction Programme each year. The mentoring system is introduced recently in our college. The departmental teachers equally share the responsibility as the mentors of the students. The mentor mentee relationship develops its own pattern but as a general rule a mentor is asked to spend two or three hours a month with their assignments. The ongoing relationship is nurtured through phone calls and email contacts. The mentors are also taking initiative to contact the parents to inform them about the academic performance of the students and ask them to attend the guardians meeting. Thus the mentorstudent relation is offering a homely guidance and encouragement. It helps to develop a mutual bond. The final process of the mentoring system is summarized: The mentor : 1. meets the group/individual assigned students once in a month 2. continuously monitors, counsels, guides and motivates the students. 3. advice students regarding choice of electives, projects etc. 4. contacts parents/ guardians if situation demands e.g. academic irregularities, negative behavioural changes etc. 5. preserve the records of final mark of each mentee and discusses with the students about their result for future improvement . 6. advises students regarding career development and future study. 7. keeps records of the students' admission for future course and /or posting in mentoring registrar. 8. keeps contact with the students even after their completion of the course in the college. 9. intimates HOD and Principal and suggests if any administrative action is called for. 10. maintains detailed progressive records and keep reports of all discussion with students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2763	94	1 : 29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

72	53	19	0	38
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Nilanjana Chatterjee	Assistant Professor	1.InSc Young Achiever Award 2019 (Institute of Scholars), 2.World Ecological Restoration Award 2018 (Benevolent Research Foundation (IBRF), Kolkata) , 3.Outstanding paper award (Third Regional Science Congress, Western Region, 2018)
2019	Prof. Mrinal Kanti Dhank	Assistant Professor	Gautam Chattapadhyay Smriti Puraskar (Paschim Banga Itihas samsad)
2019	Dr. Madhumita Dalal	Assistant Professor	Ph.D. in Physics (The University of Burdwan)
2019	Dr. Baibaswata Bhattacharjee	Associate Professor	1. InSc Young Achiever award 2019 (Institute of Scholars), 2. World Ecological Restoration award 2018 (Benevolent Research Foundation (IBRF), Kolkata, 3. Outstanding paper award (Third Regional Science Congress, Western Region, 2018)
2019	Dr. Baibaswata Bhattacharjee	Associate Professor	4. Outstanding paper award (26th West Bengal State Science Technology Congress, 2019)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BSc	UG Hons	Semester I	18/02/2019	27/04/2019
BSc	UG Programme	Semester I	07/02/2019	27/04/2019
BSc	UG Hons	Semester III	18/02/2019	27/04/2019
BSc	UG Programme	Semester III	06/02/2019	27/04/2019
MSc	PG	Semester I	04/01/2019	18/04/2019
MSc	PG	Semester III	04/01/2019	18/04/2019
BA	UG Hons	Semester I	01/02/2019	27/04/2019
BA	UG Programme	Semester I	08/02/2019	27/04/2019
BA	UG Hons	Semester III	01/02/2019	27/07/2019
BA	UG Programme	Semester III	06/02/2019	27/04/2019
MA	PG	Semester I	04/01/2019	18/04/2019
MA	PG	Semester III	04/01/2019	18/04/2019
BCom	UG Hons	Semester I	01/02/2019	27/04/2019
BCom	UG Programme	Semester I	02/02/2019	27/04/2019
BCom	UG Hons	Semester III	01/02/2019	27/04/2019
BCom	UG Programme	Semester III	04/02/2019	27/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous assessment is a form of examination that evaluates a student's advancement throughout the semester. Proponents of continuous assessment exhibit that this approach allows tracking of progress of students and has a chance of offering more attention and guidance as well as supports to improve.

In our college an effort has been taken to evaluate the students' academic development continuously with their learning. The teachers after completing a chapter (or portion of the syllabus) take unit tests or make questionnaires with the students regarding the studied chapter(s). The tests are arranged by the teachers within the class routines. This particularly helps to assess the students' weakness that will be given more emphasis later by the teachers and mentors and will help the students to overcome their weakness. In each semester college arranges a schedule of assignments to be given to all students in all courses (Honours, General Elective, Programme, and SEC). The topics or questions offered in these assignments are made in a way that these become suggestions for final end semester examinations. Moreover within the curriculum of Bankura University (to which Ramananda College belongs) under CBCS system the college has to arrange internal assessment which covers 20 (10 marks in each paper). The marks here are given on the basis of internal examination, tutorial and percentage of attendance in the classes. The questions here again become suggestive to the final examination and the marks obtained in this assessment are forwarded to the University portal to be added in the final result. Weak students, whose performance is not satisfactory in Internal Assignments, are given additional chances to resubmit their Internal Assignments. Thus the college has taken a continuous arrangement to engage the students towards their curriculum to provide them with a constant stream of opportunity to prove their mastery and sends a message that everyone can succeed if given enough time and practice. This reduces the anxiety around testing and heightens the emphasis on learning. In this system the college also

can help the advanced students in their progress through emphasis at their own pace by pursuing more challenging work.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College functions in accordance with the University following all regulations and guidelines provided. For this purpose an academic calendar mentioning holidays, teaching days, admission timeline, seminar/workshop slots, etc. in a semester is prepared at the beginning of the session and it is followed strictly except for unavoidable circumstances. The framework of this calendar has provisions for tentative schedules for internal and end semester examinations and study leaves provided to students for the same. According to the schedule of the university we give notice of students' enrolment, classnotice, internal assessment and internal assignments, registration, students' form fill up etc.. Ramananda College is affiliated to Bankura University and follows the academic calendar, holiday list of Bankura University regarding the notice of students' enrolment, classnotice, students form fill up and the time of end semester examinations. The only difference occurs in local holidaylist and within the internal activities of the college.. Academic Calendar includes the tentative schedule of following important matters: • Admission • Commencement of classes • Monthwise regular classes • Unit Tests • Seminars/Workshops • Students' Union Election • Academic Excursion/Survey/Field Works • Annual Sports • Cultural Activity • Internal Assignments • Internal Assessment • Study Leave • End Semester Examinations • Holidays and Vacations This Academic Calendar is Provisional as the college has to follow University and Government guidelines regarding End Semester examinations, Admission, Study Leave, Students' Union Election, submission of Internal Assessment, etc.. For other matters which can be handled solely by the college authorities, the Academic Calendar is followed. So the Academic Calendar is prepared very carefully.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ramanandacollege.org/programme_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG Hons	BSc	Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Physiology, Nutrition	92	30	32.6
UG Gen	BSc	Physics, Chemistry, Mathematics, Computer Science,	22	5	22.77

		Botany, Zoology, Physiology.			
UG Hons	BA	Bengali, English, Sanskrit, History, Political Science, Philosophy, Economics, Geography, Education, Music.	188	32	43.61
UG Gen	BA	Bengali, English, Sanskrit, History, Political Science, Philosophy, Economics, Geography, Education, Music, Physical Education	389	45	11.58
UG Hons	BCom	Commerce	18	10	55.56
PG	MSc	Botany	7	7	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ramanandacollege.org/students.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	3	WBDST	22.6	10.11
Minor Projects	2	UGC ERO	7.55	0
Any Other (Specify)	1	RAMANANDA COLLEGE	0.65	0.37
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
---------------------------	-------------------	------

Career Awareness Programme	RICE Education and Distribution of RICE Scholarship	20/09/2018
Affirmative Action Programme	Tata Consultancy Services	10/01/2019
Career Counselling Programme	Nabadisha, a Govt. of West Bengal Initiative	17/02/2019
Career Counselling Programme	Organized by BDO, Office Bishnupur	01/03/2019
Safalya Hater Muthoy	Organized by Ananda Bazar Pvt. Ltd	03/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Biodiversity Conservation and Bio Resource Management: Benefitting Man and Nature	Sadananda Kumbhakar	West Bengal Biodiversity Board	11/12/2018	Student
Reaching the Unreached through Science and Technology	Sadananda Kumbhakar	Indian Science Congress Association	17/02/2018	Student
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical Education	1	1.5
International	Physics	5	1.5
National	Bengali	5	1.5
International	Bengali	2	1.5

National	Chemistry	1	1.5
National	History	1	1.5
International	Botany	5	1.5
International	Chemistry	1	1.5
International	English	1	1.5
International	Mathematics	4	1.5
International	History	1	5.18
International	Nutrition	1	1.5
International	Physiology	1	1.5
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	3
Physics and Zoology	1
Chemistry	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Multistability In Coupled Different Dimensional Dynamical Systems	Mohammad Ali Khan, Swarup Poria	Pramana Journal of Physics	2018	1	Ramananda College	1
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	22	1	38	17
Presented papers	9	3	4	0

Resource persons	0	0	1	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Thalassemia test of 100 students (20.03.2019)	NSS, Ramananda College Unit Bankura University and Thalassemic Guardians Society.	5	100
Celebration of Netajis Birth Day (23.01.2018)	NCC Unit and Ramananda College	2	60
Celebration of Republic Day (26.01.2018)	NCC Unit and Ramananda College	2	80
Celebration of Independence Day (15.08.2018)	NCC Unit and Ramananda College.	2	100
Safe Drive Save Life Rally. (19.07.2018)	NCC Unit , Ramananda College and S.D.O Office, Bishnupur.	6	70
Bishnupur Festival Rally. (23.12.2018)	SDO Bishnupur and NCC Unit Ramananda College	4	130
Celebration of 125th Anniversary of Chicago Speech (11.10.2018)	Ramananda College and Higher Education Department, Government of West Bengal.	4	200
Participation of World Tobacco Day Rally. (31.03.2018)	NCC Unit and Ramananda College.	2	150
Participation in Yoga Day (21.06.2019)	NCC Unit, NSS Unit, Ramananda College and Mallabhum Yoga Centre, Bishnupur.	2	90
Corporate Social Responsibility (CSR) (23.01.2019)	Ramananda College,Tata Consultancy Services in collaboration with Ankur Bikash Kendra , Bishnupur Nagarik Mancha.	2	65

Unity Day (31.10.2018)	NSS Ramananda College Unit and Bankura University	1	80
State Level Seminar (20.12.2018)	NSS, Ramananda College Unit Bankura University.	1	100
International Mother Day (21.02.2019)	NSS, Ramananda College Unit Bankura University.	2	150
Special Camp (14.03.2019)	NSS, Ramananda College Unit Bankura University.	2	100
Campus Cleaning twice in a month by NSS volunteers	NSS, Ramananda College Unit Bankura University.	4	160
Thalassemia Awareness Programme (14.03.2019)	NSS, Ramananda College Unit Bankura University and Thalassemic Guardians Society	4	130

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Biodiversity Management	Selected as Biodiversity Management Committee under Bishnupur Municipality	West Bengal Biodiversity Board	142
International Seminar and Cultural Programmes	Selected as a Nodal College in the District for Celebration of 125th Chicago Speech by Swami Vivekananda	Higher Education Department (Govt. of West Bengal)	220

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Safe Drive Save Life	NCC Unit Ramananda College S.D.O., Bishnupur	Rally for Save Drive Save Life	6	70
Participation in Swachh Bharat Abhiyan.	Ramananda College and NCC Unit	Cleaning and Awareness Programme	1	160

(23.10.2018)				
World Aids Day (01.12.2018)	Ramananda College and NCC Unit	Rally and Awareness Programme	1	100
Special Camp of NSS	NSS Unit Ramananda College and Bankura University	Health Camp in Villages, Environmental Awareness and Door to Door Survey	2	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Innovative Research work with Social Impact	Dr. Indrani Chandra (PI) and Dr. S. Chatterjee(Co-PI)	DHESTBT Govt. of West Bengal	3
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
with industry	Safalya Hater Muthoy	Ananda Bazar Pvt. Ltd	03/03/2018	03/03/2018	45
with institution	Career Awareness Programme	Rice Education	20/09/2018	20/09/2018	110
Training and Recruitment	Affirmative Action Programme	Tata Consultancy Services	10/01/2019	31/01/2019	65
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mallabhum Yoga Centre	12/02/2019	Yoga Activities	145
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25	26.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS	Fully	NIL	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33702	4439182	430	100587	34132	4539769
Reference Books	9665	994071	0	0	9665	994071
Journals	23	7624	0	0	23	7624
e-Journals	1	5900	0	0	1	5900
Digital Database	1	0	0	0	1	0
CD & Video	45	0	0	0	45	0
Library Automation	1	63000	0	0	1	63000
Weeding (hard & soft)	9310	1117200	0	0	9310	1117200
Others (specify)	3	4460	0	0	3	4460

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	138	2	22	1	1	20	101	30	0
Added	16	1	1	2	0	0	0	0	0
Total	154	3	23	3	1	20	101	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.5	3.1	5.25	5.84

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college tries its best to allocate and utilize the available financial grants for maintenance and upkeep of different facilities by organizing regular meetings of different subcommittees constituted for this purpose. Laboratory: (i) Instruments purchased at different times are recorded in a specified book, maintained by the Heads of the departments. (iii) To cope with the newly introduced CBCS syllabus, new instruments are purchased from time to time. (ii) Repairing of the instruments are done by self or technician if and when required. (iii) Instruction manual for performing the practical experiments are provided to the students. (iii) Microscopes are cleaned annually. (iv) The college also has a 'Central Instrumentation Facility' with a number of modern and scientific instruments. One of the faculty members is in charge of the same. Library: (i) Accounts of visitors (Students, Teachers and Staff) are recorded on daily basis. (ii) Suggestion book is kept inside the reading room for taking feedback. (iii) To ensure easy return, no dues certificate is issued to the students before filling the form for final exam. (iv) Library committee meetings are held at regular intervals to implement new rules and regulations. (v) Journal/Magazine, Daily Newspapers, Employment oriented Newspapers are subscribed on a regular basis. (vi) Students are given awareness about digital database like NLIST (UGCINFONET Digital Library Consortium, INFLIBNET) and NDL (National Digital Library, IIT Kharagpur). (vii) Library books are well stacked in accordance with Dewey Decimal Classification System. (viii) Binding of old books are done from time to time. (ix) Before a long vacation, pest control chemicals are applied in the library along with other Departments and

laboratories. Sports: (i) Head of the Department of Physical Education is in charge of Sports and Games. Sports equipments are purchased when required. Players are provided with different essential playing kits from the fond of Teachers' Council and the college and they are given nutritious food during practice hours. The college has a big play ground and a well maintained MultiGym. Computers: Utilizing the Rusa fund and college fund three computer labs have been established, Mathematics, commerce and Computer Sc. Beside this Departmental computers are well upgraded and protected by antivirus. All smart rooms/technology enabled rooms are provided with projectors laptops. Classrooms: Building subcommittee of the college plays active role to maintain the infrastructure. After getting requisition from different Departments, Principal forwards the plan of action to the building committee for execution. Major works are done by Public Works Department, W.B. Minor repair and renovation work is done with the help of college fund. (i) There is a full time sweeper and casual sweeper for cleaning of campus. (ii) A full time electrician is engaged for maintaining and servicing different electrical connection and operating generators when there is power cut off. (iii) A full time casual Gardener is appointed for weeding, planting, pruning and watering as well as the general maintenance of the garden and greenery.

<http://www.ramanandacollege.org/images/uploads/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.%20academic%20and%20support%20facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students freeship scheme (full and half free)	351	217680
Financial Support from Other Sources			
a) National	Merit Cum Means, Chief Ministers relief Fund, Physically Handicapped, Kanyashree Prakalpa K1 and K2, Kanyasree Prakalpa K3 for PG students, inspire programme (Only for Science Students), Post Matric Scholarship, Talent Support Programme etc.	1721	16978200
b) International	Ashrukona Memorial Scholarship	5	16262
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
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Certificate course on Yoga and Meditation	15/02/2019	144	Mallabhum Yoga Centre, Bishnupur
Remedial Coaching	16/09/2018	593	Remedial Coaching Cell, Ramananda College
Mentoring	16/07/2018	800	Academic departments of Ramananda College
Computer Training	12/04/2019	20	Career Advancement Centre, Ramananda College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Awareness Programme by RICE Education	110	0	0	0
2018	Pathfinder Merit Hunt Examination	350	0	298	0
2018	"Safalya hater muthoy" by Ananda Bazar Pvt. Ltd.	0	45	0	1
2019	Affirmative Action Programme	0	65	25	6
2019	Career Awareness Programme by NABADISHA	0	12	0	0
2019	Career Counselling Programme organised by the BDO office, Bishnupur	0	14	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
22	18	40

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tata Consultancy Services, Ananda Bazar Patrika Ltd.	110	7			
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	55	Ramananda College	Bengali, English, Nutrition, Botany, Physics, Chemistry, Geography, Philosophy, Zoology, Physiology, Mathematics, History, Sanskrit, Commerce, Education,	Bankura University, Burdwan University, Calcutta University. IIT, Guwahati, St. Xavier University	PG Programmes
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
NET	2
NET	1
SET	1
GATE	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet (Track Field)	Institutional Level (09.03.2019)	100

Football	District Level (23.01.2019 26.01.2019)	18
Khokho	District Level (26.01.2019)	12
Football	University Level (14.09.2018 26.09.2018)	18
Volleyball	University Level (22.12.2018 23.12.2018)	12
Recitation	College Level (27.11.2018)	10
Elocution	College Level (14.09.2018 27.11.2018)	21
Dance	College Level (27.11.2018)	11
Song	College Level (28.11.2018)	14
Poster	College Level (11.09.2018 28.11.2018)	22
Rangoli	College Level (28.11.2018)	4
Debate	College Level (27.11.2018)	5
Quiz	College Level (12.09.2018 28.11.2018)	30
Essay	College Level (11.09.2018)	28
Drama Festival	College Level (27.03.2019 28.03.2019)	80
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	0	0	0	0
2018	NA	Internatio nal	0	0	0	0
2019	NA	National	0	0	0	0
2019	NA	Internatio nal	0	0	0	0
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an elected Students' Union to officially represent all the students in the college. Major functions of the students' union are: • To

identify and help solve problems encountered by students in the college. • To communicate the opinion of the students to the college authority on any subject that concerns students and on which the union wishes to be consulted. • To promote and encourage the involvement of students in organizing various college activities. The college also provides a platform for the active participation of the students in the various academic administrative bodies/committees. This enables the students in gaining leadership qualities, execution of skills and understanding rules and regulations. We list below various subcommittees having student representation. ? Library Committee ? Cultural Committee ? Sports Games Committee ? Grievance Redressal Committee ? Discipline AntiRagging Committee

The students union also has representation in the IQAC core committee and Governing Body of the college. They give important student centric inputs when the college academic council meet to take important administrative decisions.

The students' union of the college has been active in various important academic and extracurricular activities throughout the year. ? 125th anniversary of Swami Vivekananda's address at the Parliament of World's Religions was celebrated by the students enthusiastically between 11th18th September, 2018. ? The students organised various track and field events as a part of the Annual Sports Meet of the institute. ? The students also organised cultural competitions throughout the year as a warm up to choose the best performers for the college Annual Cultural Function. The prizes for academic excellence and cultural events were also distributed during this event. ? The students' union also organised the Institute Drama Festival with great enthusiasm. ? The new batch of students taking admission to various courses in the college in every academic session, are ushered into their courses through the Freshers' Welcome Ceremony organised by the students' union. ? The student union was very active, celebrating important events like Swami Vivekananda's Birthday, International Mother Language Day (in collaboration with the Women's Cell and the National Service SchemeNSS Unit) and International Women's Day (in collaboration with Women's Cell). ? The students' union, as in every year, celebrated Gurudeva Rabindranath Tagore's birthday with full zest. ? To promote local Baluchari industry, the students of our college participated in the Ramp Walk at the Bishnupur Mela, an annual cultural fair which has gained national importance for preserving the traditional art and craft which are showcased here. ? As in every year, the Students' Union organised Blood Donation Camp on 28/08/2018. In a nutshell, the students' union of Bishnupur Ramananda College has been active round the year in sports, sociocultural events, celebrating red letter days while equally engaging themselves in academic activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Ramananda college Alumni Association was founded in 1996 by the Alumni of Ramananda College on the occasion of Golden Jubilee Celebration of the college and it became a registered society as Ramananda Mahavidyalaya Praktan Chhatra Samity(Ramananda College Alumni Association) under Registration of Societies Act, XXVI, 1961 of the Govt. of West Bengal in June 2001. The Registration No. of Ramananda Mahavidyalaya Praktan Chhatra Samiti is S/11/3842(200102).The new online registration no is SO103842 of 20012002. The main objective of the Association is to work in close association with the college authorities for the overall development of the college. The Alumni Association offers two types of membership: Life Member and General Member. Presently there are 241 Life Members and 1285 General Member on the role of this Association. All the members of the Association are engaged in promoting the cause of their alma mater and the society in general.Since its registration The Annual General Meeting of the Samity is held every year.All the valid members of the Samity are intimated of the meeting. In the meeting printed Annual Work Report and

copy of Audited Account of income and expenditure of the preceding year are distributed among the members. Members actively deliberate on these and finally Executive Meeting is held under the Chairmanship of Principal, Ramananda College on a suitable date. The renewal of the registration of the Society is done every year in due time after fulfilling the necessary requirements for the same. At present there are 35 members in the Executive Committee of the association. Office Bearers of the present Executive Committee: Sl.No Name Designation 1 Sri Shyamaprasad Mukherjee President 2 Sri Chandidas Chakraborty Vice President 3 Sri Arup Kumar Ghosh Vice President 4 Smt. Bela Das Vice President 5 Sri Narendra Ranjan Malas Secretary 6 Sri Mahadev Dey Asst. Secretary 7 Sri Arpan Bhattacharyya Asst. Secretary 8 Sri Sudip Sen Asst. Secretary 9 Sri Bankim Chatterjee Treasure 10 Sri Dhirendranath Dutta Member of Secretarial Board 11 Sri Sankar Prasad Chottopadhyay Do 12 Smt. Subhadra Sarkar Do 13 Sri Samit Chakraborty Do 14 Sri Phatik Chandra Ghosh Do 15 Sri Haradhan Chandra Do 16 Sri Phatik Sarkar Do 17 Sri Ujjal Nandi Do 18 Sri Madhu Sudhan Ghosh Do 19 Sri Tapas Ghosh Do 20 Sri Soumendranath Bose Do 21 Sri Karuna Santra Do 22 Sri Rabi Sankar Dutta Do 23 Smt. Dipanwita Sen (Sarkar) Do 24 Sk. Nur Mohammad Do 25 Smt. Basabducta Chakraborty Do Ramananda Mahavidyalaya Praktan Chhatra Samity has decided to provide utmost possible assistance to the college authorities. The Samity is preparing an illustrative, though not exhaustive , list of established and distinguished alumni in various fields spread over different parts of the world. The list includes Scientists, Scholars, University teachers, University Officers, Ministers, public Representatives, College Principals, Associate and Assistant Professors, Headmasters, Headmistresses, Doctors, Engineers, Lawyers, noted Businessmen, Military Personnel, Sports Personalities, Govt. Servants, School Teachers. The Alumni Association performs various social, cultural and awareness programmes. It organizes Reunion, friendly football match, Annual Shramdaan

5.4.2 – No. of enrolled Alumni:

1526

5.4.3 – Alumni contribution during the year (in Rupees) :

117500

5.4.4 – Meetings/activities organized by Alumni Association :

- Annual General Meeting: 25th November, 2018 • Meetings of the Executive Committee: 09.02.19, 27.04.19 and 25.06.19. • Organized Legal Aid Camp: 27th March, 2019 • Organized 1st Radha Gobinda Roy (Founder Principal) Memorial Lecture: 30th April, 2019 • Participated in the meeting of Platinum Jubilee Celebration Committee. • To assist in running coaching classes for competitive examinations in association with Career Advancement Centre of the College. ,

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards a decentralized governance system. 1. The Governing Body delegates all the academic and operational decisions based on government and UGC policy to the Academic Council headed by the Principal and to other academic and administrative subcommittees in order to fulfil the vision and mission of the institute. Academic Council and various subcommittees formulate common working procedures and entrusts the implementation with the faculty members and the nonteaching staff. In all important matters pertaining to the daytoday functioning as well as long run

development of the institute, the Teachers' Council, Nonteaching Staff Council and the Students' Union are always taken into confidence. 2. Choice based Credit System (CBCS) has been introduced in our college from the academic session 201718. To make it effective and fruitful, full autonomy is given to the departments. Each and every department enjoys autonomy with respect to drafting of class routine and undertaking cocurriculum activities keeping in mind the syllabus and needs of the students. Every freedom is allowed to the departments to arrange assignment and internal assessment as a part of the syllabus. Departments also make arrangements for student seminars, outreach programme, exhibition, excursion etc. 3. Students' participation is allowed in the Governing Body, IQAC and Academic Subcommittee of the College. In the meeting of Governing Body, students' representative is allowed to give opinion on policy formulation, decisions to be taken on developmental activities etc. In IQAC meeting, the students are given opportunity to place their views. The institute promotes a culture of participative management by involving the staff and students in various activities. The principal, staff members and students are involved in defining the policies, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc. For the proper functioning of the college and promotion of participative management, the college runs on a decentralized management operative process, wherein different committees have been formed so as to help the college authority in the governance of the college. Administrative Academic Body/Committee/Cell Participation Governing Body Teacher, Nonteaching Staff Student Representatives Govt. Nominee, University Nominee IQAC Teacher, Nonteaching Staff Student Representatives Local Industrialist, Administrative Officers, Member from Management, Alumni Representative, Nominee from Local Society Academic Council Teacher, Nonteaching Staff, Student Representatives Admission Committee Teacher, Nonteaching Staff, Student Representatives Examination Committee Teacher, Nonteaching Staff Representatives Research Committee Teacher, Nonteaching Staff Representatives Library Committee Teacher, Nonteaching Staff, Student Representatives Training, Placement Career Counseling Cell Teacher, Nonteaching Staff Representatives NSS Teacher, Nonteaching Staff, Student Representatives Building Committee Teacher, Nonteaching Staff Representatives Purchase Committee Teacher, Nonteaching Staff Representatives Cultural Committee Teacher, Nonteaching Staff Student Representatives Sports Committee Teacher, Nonteaching Staff Student Representatives Women Cell Teacher, Nonteaching Staff Student Representatives Grievance Redressal Cell Teacher, Nonteaching Staff Student Representatives Anti Ragging Committee Teacher, Nonteaching Staff Student Representatives Students' Welfare Concession Committee Teacher, Nonteaching Staff Student Representatives

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Despite the fact that the college is not a research institute per se, research has been considered as an important integral part of the academic endeavours in our college. ? Provisions for financial support from the College Fund have been made to encourage the faculty members to undertake research work at the departmental level

involving students. 5 research projects have been sanctioned by the college from 2018 to 2019. ? Three Minor Research Projects (MRPs) are continuing along with two Major Research Projects. ? Seven teachers of our college have been selected to serve as Ph.D Supervisors. ? Teachers have published 33 papers and presented 14 papers in International, National, State level Seminars, Workshops, Conferences etc. during the period. ? A research journal is published from our college.

Library, ICT and Physical Infrastructure / Instrumentation

? The central library is a WiFi enabled digitized one with CCTV installed therein. ? Central library uses Barcode technology and subscribes NLIST edatabase and NDLI databases. ? Central Library provides Online OPAC(Open Access Catalogue) <https://ramanandacollegeonlineadmission.in/Creport/Booksearch.aspx> ? A number of reputed journals (National and International) are regularly subscribed by the institution. ? Apart from the central library, departmental library facilities are available in each and every department. ? New classrooms have been built with an extended 2nd floor of which three are new smart rooms. A Computer Lab and a Digital Lab have been created and furnished with new computers installed therein. One more classroom has been upgrade3d into a Smart room during this period. ? A total number of 16 new computers have been purchased for installation in two Browsing Centres and in the newly built Computer Labs.

Human Resource Management

? The college sincerely strives to develop the professional skills of both the teaching and nonteaching staff of the college. The faculty members are encouraged to enhance their academic and administrative knowledge by attending seminars, conferences, workshops, and refresher and orientation courses, different shortterm courses. NonTeaching staff are trained for efilng of office, administrative and admission data, epension, website development and online admission skill. Different committees and subcommittees are recommended by Teachers' Council for necessary approval from Governing Body for Academic as well as Administrative

activities. Staff and students have organised a number of social awareness programme (such as Thalassemia awareness Programme, Legal Awareness Programme, Anti Sexual Harassment Programme) for building consciousness among the students and other members of the society. ? A training programme namely, Corporate Social Responsibility (CSR) conducted in collaboration with Ankur Bikash Kendra , Bishnupur Nagarik Mancha.

Industry Interaction / Collaboration

The college gives due emphasis on practical aspects of education and undertakes such measures as would buttress employability of the students. The Career Advancement Centre in collaboration with various agencies, working in the field of skill development and organizations belonging particularly to tertiary sector conduct awareness campaigns and workshops in the college. ? Career Awareness Programme by RICE Education and distribution of Rice Scholarship on 20/09/2018 ? Pathfinder Merit Hunt Examination on 30/10/2018 ? Career Awareness Programme by NABADISHA 9A Workshop for Aspiring Youth), A Govt. of West Bengal initiative on 17/02/2019 ? Career Counselling Programme organised by the BDO office, Bishnupur on 01/03/2019 ? A 100 hours (10/01/2019-31/01/2019) training and recruitment programme entitled Affirmative Action Programme organised by Tata Consultancy Services (TCS) in college campus under the supervision of the Career Advancement Cell in the current year. ? Six students have got placement in TCS and one student was selected to compete in state level selection programme at the ABP Private Limited in this year.

Admission of Students

Admission of students is conducted totally through online process. ? Application Forms for admission are uploaded on the website. ? All necessary information regarding admission of students is given in College Website. ? Following University guidelines and as per Government directives, the entire process of receiving and shortlisting application is done online, ensuring complete transparency. ? Students' admission is conducted strictly on the basis of

merit. ? Reservation policy of the State Government is strictly followed. ? List of Students selected in the Reserved Category is attached separately to ensure chances for them in higher education. ? The procedure for online admissions has been updated. ? Necessary admission fees are collected through Pay U Money Gateway. Information from application forms for admission was used for the filling up of University Registration and Examination Forms.

Curriculum Development

Design and development of Curriculum is within the purview of the concerned Boards of Studies of the affiliating university. However, teachers from every department have been given the opportunity by the university to attend seminar, workshop, etc. and provide suggestions for designing curriculum at UG and PG levels. A good number of teachers of our college, as members of the UG and PG Boards of Studies in different subjects, play decisive roles in the formulation and implementation of the syllabi. As per the course design, we, at the college level arrange plan for classes, assignments and internal assessment.

Teaching and Learning

- Along with the conventional method of teaching, Information and Communication Technology (ICT) is used in the classroom to make the teaching process more understandable and effective .
- Group Discussion and Quiz contest organised by the college for each and every Academic Session.
- Students' seminars are organised by each and every department as per their convenience.
- Outreach (academic) programmes by the department of Zoology, Botany, Physiology, Physics, Chemistry, Mathematics, Computer Science, Bengali, Sanskrit organized to enhance the skill of our students.

Mentoring to the students has been arranged by every department. Special Lectures by Visiting Faculty conducted.

Examination and Evaluation

All year round continuous internal evaluation is carried out through regular class tests, tutorials, student seminars/presentations, quizzes etc. ? Assignment and Internal Assessment have been conducted as per curriculum and guidelines of the University. ? Class tests are conducted at regular

intervals to know the problems and difficulties of the students. ?
 Constant communication with the students has been maintained to solve the problems faced by them. ?
 Suggestions and advices are given for the betterment of the students. Spot assessment conducted by the university to expedite the publication of results. As a part of this system, teachers of the college participate actively in the evaluation process as examiners, scrutinizers, chairpersons etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> • All activities relating to student admission are being done totally through online. • Every notice related to students is uploaded in the Website of the College to make them informed. • The important information is served among the students through SMS which is possible by maintaining the student database. • Instructions, notices to the departments and teachers are circulated through E-mails. • Electronic display board is used for notices and instructions to the staff as well as to the students of the College. • For execution of any project, necessary information is supplied for tenders and quotations through Website. • The central library is WIFI enabled and computers are connected via LAN.
Finance and Accounts	<p>A reputed software is used in Finance and Accounts Section. All financial transactions are recorded through software. All collections from the students are made through Pay U Money gateway and all payments to the students by way of benefits to them are made through software and every voucher is generated through software. For all financial transactions, softcopies as well as hardcopies are available and preserved through software. Claims for grants from the Government are placed by online HRMS. Online PF through IFMS, EPension module have been introduced. The salary payments to the staff and to the Government offices are made by online banking and HRMS.</p>
Student Admission and Support	<p>As per guidelines of the Government, admission of the students is conducted totally online. All information related to admission of students in different</p>

departments is provided through College Website. Registration, submission of application for admission by students, preparation of merit list and submission of requisite fees for admission by the enlisted students are totally arranged through Software and Online. No physical attendance of students is necessary in College for any stage of admission process.

Examination

As and when a student is admitted in College through Online Process, the database of such student is automatically prepared. For the enrolment of the students to the university, such database is used. At the time of filling up forms for examination, all required information is supplied to the university as per their requisition. All examination related documents such as admit cards, registration certificate, etc. are prepared and used from the database of the students.

Planning and Development

The IQAC meets and formulates the plan of action to be taken for the enhancement of quality of the institution for an academic session. This is done after collecting and analysing feedback from different stakeholders. Departmental profiles and information sheets are collected through official emails and analysed. The plan of action is submitted to the Governing Body of the College as a form of proposal for its necessary approval. Governing Body approves the proposal of IQAC on those factors after considering the possibility of its execution. Thereafter, these are uploaded to our college website, so that the every stakeholder can access to these.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	0	0	0	0
2019	0	0	0	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Institutional Research Seminar on Igniting Young MindsExploring the scope of Organized Research"	Institutional Research Seminar on Igniting Young MindsExploring the scope of Organized Research"	26/02/2019	26/02/2019	44	1
2019	InterInstitutional Workshop on Parameters for Various Academic and Administrative Measures for Third Cycle NAAC Assessment	InterInstitutional Workshop on Parameters for Various Academic and Administrative Measures for Third Cycle NAAC Assessment	17/01/2019	17/01/2019	70	25
2019	Workshop on Third Cycle NAAC Assessment	Workshop on Third Cycle NAAC Assessment	24/04/2019	24/04/2019	67	21
2019	Researchers' Meet	Researchers' Meet	14/03/2019	14/04/2019	39	1
2019	Training for website development	Training for website development	18/04/2019	18/04/2019	1	7
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	2	04/06/2018	01/07/2018	28
Refresher Course	1	07/06/2018	28/06/2018	21

Refresher Course	3	08/06/2018	29/06/2018	21
Refresher Course	2	05/07/2018	27/07/2018	21
Refresher Course	1	06/07/2018	27/07/2018	21
Refresher Course	1	06/12/2018	27/12/2018	21
Refresher Course	1	31/12/2018	21/01/2019	21
Workshop	1	10/01/2019	17/01/2019	8
Workshop	1	05/02/2019	11/02/2019	7
Orientation Programme	3	05/03/2019	01/04/2019	28
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Ramananda College Teachers' Welfare Fund for fulltime permanent teachers. An Exgratia Bonus is given to Guest Teachers individually from the College Fund	An Exgratia Bonus is given to temporary nonteaching staff individually from the College Fund.	Low cost hostel facilities, free studentship and onetime payment from student aid fund of the College Fund.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal Audit: While the External Audit is conducted by the Finance Department, Govt. of West Bengal, Internal audit is conducted by a reputed firm appointed by the college. Internal Audit is completed before External Audit and the college gets the opportunity to identify areas where necessary modifications should be made. Internal Audit helps the college to exercise a more healthy and transparent External Audit: The institution conducts external audit on regular basis. After the expiry of a financial year, the accounts are got to be prepared to face audit externally. The auditors are suggested and appointed by the State Government through the department of Higher Education. The college has no opportunity to choose auditor in these regard. After conducting the audit work, initiatives have been taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvement in financial activities.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Ashrukona Memorial Scholarship, Ex students of Ramananda College, Dr. Ramnarayan Maity, Sitaram Jindal Foundation, Paramparik Foundation, Ms. Tapati Sinha, Ms. Rekha Sarkar	170762	Students Scholarship, Annasatra Prakalpa
View File		

6.4.3 – Total corpus fund generated

8300714

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Bankura University	Yes	IQAC
Administrative	Yes	Bankura University	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Participation in Plantation Programme 2. Providing valuable suggestions for future course of action 3. Participation in Parent -Teacher meeting and providing feedback.
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6.5.3 – Development programmes for support staff (at least three)

1. Training for EPension, 2. Training for Website Development 3. training for implementation of CBCS Pattern
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of PG Courses. 2. Introduction of Honours Courses in Education and Music, 3. Installation of CC TV 4. Introduction of Certificate courses in four (4) different areas. 5. Construction /upgradation of Technologically enabled classrooms under RUSA Grants.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Institutional Research Seminar on Igniting Young Minds Exploring the	26/02/2019	26/02/2019	26/02/2019	44

	scope of Organized Research				
2019	Intrduction of addon certificate courses	12/04/2019	12/04/2019	12/07/2019	45
2019	Environmenta l (Green Ini tiative) Audi t	05/04/2019	05/04/2019	05/04/2019	200
2019	Workshop on Third Cycle NAAC Assessment	24/04/2019	24/04/2019	24/04/2019	88
2018	State Level Seminar on Charan Kavi Baidyanath: Lokjibanand Samajchitran	06/09/2018	06/09/2018	06/09/2018	90
2018	State Level Seminar on E nvironmental Awareness	21/12/2018	21/12/2018	21/12/2018	125
2019	State Level Seminar on Hindusthni Shastriya Sangeeter Dharai Bishnupur Gharana : Ba ichitra, Prav ab o Pratifalan	19/03/2019	19/03/2019	19/03/2019	85
2018	Internationa l Seminar on Relevance of Swami Vivekananda in the Present Perspectives	13/09/2018	13/09/2019	13/09/2019	110
2018	Celebration of Sampriti Saptaha on the occasion 125th Chicago Speech by Swami Vivekananda	11/09/2018	11/09/2018	17/09/2018	220
2019	Affirmative	10/01/2019	10/01/2019	31/01/2019	65

	Action Programmes soft skill development and job training by TCS				
2019	Inter Institutional Workshop on Parameters for Various Academic and Administrative Measures for Third Cycle NAAC Assessment	17/01/2019	17/01/2019	17/01/2019	95

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme for Prevention of Sexual Harassment	13/12/2018	13/12/2018	85	34
Observation of International Women's Day	08/03/2019	08/03/2019	54	35
Capacity Building and Gender Sensitization	06/04/2019	06/04/2019	57	34

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Rain water harvesting system 2. Observation of no fuel day for two days (12th and 25th of every month in college campus) 3. Consciousness of misuse of water 4. Awareness programme on importance of plantation of trees 5. State Level Seminar on Environmental awareness by NSS unit of the college 6. Environmental (Green) Audit

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	3	1	31/10/2018	1	Observation of National Unity Day	National Integration	100
2018	0	1	20/12/2018	1	State Level Seminar on Environmental Awareness	Environmental Issues	100
2018	0	1	06/04/2018	1	Capacity building and gender sensitization	Gender issues	91
2019	3	1	14/03/2019	1	Special Camp of NSS in two villages	Issues related to Environment, Illiteracy, Health camp, Door to door Survey	150
2019	0	1	19/03/2019	1	State level seminar on Hindustani Sastriya Sangiter Dharai Bishnupur Gharana: Vaichitra, Pravab O Pratifalan	Influence of Classical Music of Bishnupur School on Indian Classical Music	85
2019	0	1	20/03/2019	1	Thalassemic test of 100 persons	Thalassemic Awareness	100

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for	01/01/2019	Code of Conduct for

Students	students has been published in the college website.It has also been included in the college prospectus so that the freshers become aware of the values and ethics practised in this college. A Code of Conduct for teaching and nonteaching staff members has also been circulated.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Sampriti Saptaha on the occasion 125th Chicago Speech by Swami Vivekananda	11/09/2018	17/09/2018	220
Observation of International Women's day	08/03/2019	08/03/2019	88
Course on Yoga	15/02/2019	21/06/2019	144

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.The Campus is maintained as No Smoking Zone, 2. Tree Plantation, 4. Regular seminar/workshop on environment 5.Harvesting of rain water, 6. Campus cleaning 7. Environmental (green)Audit.7.Observation of No Fuel Day twice in each month.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.The authorities of the college and stakeholders are eager to make the college campus Ecofriendly.There is always endeavour to maintain a sprawling green campus. Apart from conducting regular programmes like plantation, gardening, environmental awareness programmes, the stakeholders observe No Fuel Day for two days in each month. A new initiative is taken by conducting Environmental Audit on 5th of April,2019 .This is considered as one of the best institutional practices in the district . 2.Consecutively for three years the college is running Anna Satra Prakaalpa (arrangement of meal at noon) for students coming from needy families.All progressive minded, kindhearted people including the ex students of this college have come forward to contribute generously to this torch bearing project.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.ramanandacollege.org/remarkable_incidents.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A salient feature is that this higher education centre has to cater for a large number of students coming from rural and backward region. Bishnupur is a Sub Divisional town and Ramananda College, being the largest college of this Sub

Division has to perform the hard task of satisfying the educational aspiration of more than 50 Gram Panchayet in this sub division. Most of the people coming from these rural regions represent the poor or lower middle class families with weak economic base and considerable number of them are first generation learners. As against this background of the students the college is strongly equipped with a good number of highly qualified, responsible and cooperative teaching and office staff. Teachers are keen to give their best to explore the quality and capabilities of the students for the sake of generating a continuous stream of efficient human resources which can combat the socio economic backwardness and ensure sustainable development for the region. The administrative staff offer their full cooperation in this respect. The integrated plan of action for addressing the socio economic and socio cultural backwardness includes the following steps. I. Considering the poor economic base of the majority of the students the fee structure has been kept at a very moderate level and total exemption of tuition fee is made for poorer students through 'FREE STUDENTSHIP SCHEME'. II. Students are made aware of different types of merit scholarships provided by the central and state governments by the office staff and cooperation from all fronts is ensured to avail them of these opportunities. III. For girl students especially the 'KANYASHREE SCHEME' of the State Government is executed with high priority attention and effort. IV. Under the joint initiative of the Principal, the teachers and office staff an arrangement have been made to provide lunch (Mid Day Meal) for the students who can not manage to have it before coming to college and often fall ill due to empty stomach (ANNASATRA PRAKALPA). V. Teachers of all departments give special attention and effort to sort out problems of slow learners in the class. Individual coaching during free periods, spending time beyond college hours, providing model answers and personal books to them, individual counselling and provision of financial support if required are some of the strategies in this respect. VI. For advancement of computer literacy among the students, the Institution provides for a computer training certificate course which is free of cost and accessible to all students. VII. To develop vocational skill of the students certificate courses for tailoring and modern handicrafts have been commenced since the last session.

Provide the weblink of the institution

<http://www.ramanandacollege.org/>

8.Future Plans of Actions for Next Academic Year

Our administration has approved the following plans for next year for the betterment of the college

1. Installation of solar panel to minimize the power consumption.
2. Purchase of some modern equipments for science departments to cope up with new CBCS system.
3. Renovation of Central Instrumentation Facility room.
4. Construction of RAMP for physically challenged students.
5. Renovation of toilets.
6. Renovation of canteen and improvement of food quality in the canteen.
7. Introduction of biometric attendance system.
8. To provide class rooms for Nutrition Department.
9. Renovation of academic and administrative building.
10. Purchase of more sports equipments.
11. Submission of more research proposals.
12. To organize more seminars and workshops.
13. Accession of more ebooks and ejournals.
14. More amenities for students common room.
15. Browsing centers for Mathematics (UG PG), Botany (UG PG) and Geography (UG) will be set up.
16. Wi fi, Hotspot Zones in some places will be set up to provide more learning resources to the students.
17. Renovation work of floor repair, science lab and hostels will be undertaken.
18. Coaching classes for competitive examinations will be started.